

**Meeting Minutes**

**SPECIAL MEETING OF THE PROFESSIONAL ENGINEERING  
COMMITTEE of the Board Licensure of Professional  
Engineers and Professional Surveyors held at  
9:00 a.m., Friday, September 13, 2024,  
Virtual**

**Members Present-** Elizabeth McNally, PE, Committee Chair  
Emilie Dohleman, PE  
Dr. Ahmed Elaksher, PE/PS  
Karen Nichols, Public Member

**Members Absent-** Karl Tonander, PE, Vice Chair

**Others Present-** Miranda Gonzales, BLPEPS, Administrative Manager  
Jessie James, BLPEPS, Compliance Officer  
Dominique Trujillo, BLPEPS, Licensing Administrator  
Adam Baker, Esq., Administrative Prosecutor  
Earl Burkholder, PE/PS

**1. Convene, Roll Call and Introduction of Audience**

Ms. Gonzales read the meeting script regarding the virtual meeting protocols. Ms. McNally convened the meeting at 9:01 a.m. Roll call was taken, and a quorum was noted. Audience introductions made at this time.

**2. Meeting Notification**

Ms. Gonzales informed the Committee the meeting was noticed on the Board's website and at the Board Office.

**3. Approval of Agenda**

**MOTION** by Ms. Dohleman to approve the agenda as presented, **SECONDED** by Dr. Elaksher,

**Roll Call Vote:**

**Voting 'Aye':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

The motion **PASSED unanimously.**

**4. Public Comment/Correspondence**

**a. Snook, K.**

Ms. Gonzales informed the Committee that Mr. Snook requested to be on the agenda to speak on behalf of his application. She noted that a link was sent to the applicant, but he did not join the meeting.

**b. Burkholder, E.**

Mr. Burkholder noted that he received the email for the 2024 license renewal this week. He questioned the Committee as to why the Board is not requiring a licensee to list or document the professional development hours (PDH). He wanted to know how the Board was ensuring that the licensees were maintaining and demonstrating professional competence.

Ms. Gonzales informed Mr. Burkholder that the Board directed staff to increase the number of annual renewal audits. She informed Mr. Burkholder that an audit was conducted last month on 20 licensees. Furthermore, she stated that by conducting monthly audits on the licensees, the Board will be able to ensure that they are complying with the PDH for the previous renewal cycle.

Mr. Burkholder stated that he was subject to a previous audit, and he applauds the Board for doing that. He wants to ensure that the Board is notifying the licensees that they could be the subject to an audit.

Ms. McNally stated that she agrees with Mr. Burkholder's statement and the Board will look into notifying the licensees.

**5. Closed Session**

**MOTION** by Ms. McNally that the Committee enter into closed session at 9:10 a.m. to discuss the items listed on the agenda pursuant to NMSA 1978, Section 10-15-1 (H) (1) and (3) to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license and to deliberate on pending cases, **SECONDED** by Ms. Nichols.

**Roll call vote taken, voting 'Yes':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

**6. Action on Items Discussed During Closed Session**

Ms. McNally brought the Committee back into open session at 10:22 a.m. and affirmed that while in closed session it discussed only those matters specified in the motion to close the meeting and listed on the agenda under closed session, in accordance with NMSA 1978 Section 10-15-1 (H) (1) and (3).

**a. Disciplinary Cases**

**1) 3-PE-02-15-2022**

**2) 9-PE-2023**

**MOTION** by Ms. Dohleman to close the case due to fulfillment of the settlement agreements **SECONDED** by Ms. Nichols,

**Roll Call Vote:**

**Voting 'Aye':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

The motion **PASSED unanimously.**

**3) 6-PE-09-29-2022(A)**

**4) 6-PE-09-29-2022(B)**

**MOTION** by Ms. Dohleman to close the case with direction to staff,  
**SECONDED** by Dr. Elaksher,

**Roll Call Vote:**

**Voting 'Aye':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

The motion **PASSED unanimously.**

**b. Self-Reporting**

**1) BCC-12-21-2022 Pre-NCA Settlement Agreement**

**MOTION** by Ms. Nichols to accept the Pre-NCA Settlement Agreement,  
**SECONDED** by Ms. Dohleman,

**Roll Call Vote:**

**Voting 'Aye':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

The motion **PASSED unanimously.**

**c. Applications for Review**

**1) PE Exam**

**a) Sanchez, A.**

Ms. McNally tabled this item and gave staff direction.

**2) PE Endorsement**

**a) Alford, W.**

**MOTION** by Dr. Elaksher to not approve for PE endorsement,  
**SECONDED** by Ms. Nichols,

**Roll Call Vote:**

**Voting 'Aye':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

The motion **PASSED unanimously.**

**b) Chapa, R.**

**MOTION** by Dr. Elaksher to approve for the bypass of the FE exam and approve for PE endorsement in structural engineering, **SECONDED** by Ms. Dohleman,

**Roll Call Vote:**

**Voting 'Aye':** Ms. McNally, Ms. Dohleman, Dr. Elaksher, Ms. Nichols

The motion **PASSED unanimously.**

**c) Snook, K.**

Ms. McNally tabled this item and gave staff direction.

7. **Next Scheduled Meeting Date:** November 7, 2024 – Las Cruces/Virtual

8. **Adjourn**

The meeting adjourned at 10:29 a.m.

**Submitted by:**

s/Miranda Gonzales

Miranda Gonzales, Administrative Manager

**Approved by:**

s/Elizabeth McNally

Elizabeth McNally, Committee Chair

November 7, 2024 **Approved Date**