

Minutes of

Meeting of the Board of Licensure for Professional
Engineers and Professional Surveyors held 9:00
a.m. January 20, 2012 at Board Office, 2550
Cerrillos Rd., Hearing Room 1, Santa Fe, NM

Members Present Julie Samora, PE, Board Chair
Rola Idriss, PE
Salvador Vigil, PS
Gilbert Chavez, PS
Fred Sanchez, PS
Subhas Shah, PE
Paul Brasher, PE
Augusta Meyers, Public Member
Joshua Skarsgard, Public Member

Members Absent John Romero, PE

Others Present Eva Baca, Acting Executive Director
Perry Valdez, Licensing Manager, BLPEPS
Ericca Lopez, Executive Secretary, BLPEPS
Joe Barela, Case Manager
Mark Reynolds, Board Attorney Stand In
Vadra Baca, Deputy Director of Boards and Commissions
Dee Dennis, RLD Superintendent

I. Convene/ Roll Call

Ms. Samora convened the meeting at 9:08 a.m.
Roll call was taken and it was noted that a quorum of the Board was present.

1.1 Introduction of Guests

Mr. Barela introduced himself as a guest to the board.

II. Approval of Agenda

Ms. Samora requested that item 7.2 2012 Meeting Schedule be added to the agenda.

MOTION by Mr. Chavez, **SECONDED** by Ms. Meyers, and **PASSED** unanimously
VOTED: To approve the agenda as amended.

III. Approval of Minutes

Ms. Samora asked for a clarification to be made on item 7.1.

MOTION by Mr. Sanchez, **SECONDED** by Mr. Vigil, and **PASSED** unanimously **VOTED**: To approve the minutes of October 27, 2011 as amended.

IV. Committee Reports

4.1 PS Committee- Fred Sanchez, PS, Chair-

Mr. Sanchez reported the committee reviewed nine cases.

Mr. Sanchez reported the committee had ten applications to review.

Mr. Vigil stated Ms. Baca was appointed to handle all case matters from this point forward.

Mr. Vigil stated the committee was informed that a database was being created to track complaint cases in a more efficient manner.

4.2 PE Committee- Paul Brasher, PE, Vice Chair-

Mr. Brasher reported the committee had reviewed 19 cases.

Mr. Brasher reported the committee had reviewed 157 applications and were unable to complete the rest due to lack of a quorum and a special meeting will be called to complete the review process of the applications the committee was unable to get to.

Mr. Brasher stated a directive had been issued by the committee for Ms. Baca to take over all compliance matters from this point forward.

V. NCEES News

5.1 New and Updates

Ms. Samora reported the EPE Committee was moving forward towards computer based testing. A goal date of October 2013 was set for the first FE computer based testing.

Mr. Chavez encouraged everyone to attend the Western Zone conference this year if possible. He indicated he would once again be running for Western Zone Vice president and would like to have the Board's support.

Mr. Chavez, Ms. Samora, Mr. Brasher, Mr. Vigil, Mr. Shah and Ms. Meyers indicated They had intentions in attending this year.

Mr. Valdez noted that the board was notified that there would be changes to the fire protection and the nuclear exams.

VI. Old Business

6.1 Memorandum of Understanding (MOU)- Ms. Samora stated a committee of some board members and members of the public had met on November 16th to review the MOU. They received a lot of input and comments on the MOU and a copy was provided for the Board to review at this time for further comment.

After a lengthy discussion and further input, Ms. Samora stated she would take all the comments and incorporate them along with Mr. Skarsgard and a copy would be sent out to the board members once again for review. If all members agreed once that was complete, a copy would be sent to the Regulations and Licensing Department for their review.

6.2 Legislation / Proposed Language- Ms. Samora stated that she and Mr. Sanchez had met with Representative Larry Larranaga to review the previous language changes that were presented at the last legislative session. She stated there were very few changes and it would once again be presented at this legislative session.

Ms. Baca stated she was informed that the bill was already at the legislative session and it was House Bill 105.

The board asked that Ms. Baca inform them of any meetings or presentations regarding this matter.

Mr. Skarsgard joined the meeting at 12:03 p.m.

6.3 FTP Site Use- Ms. Samora stated this item was also discussed at the previous days committee meetings. She stated that a few of the board members were having issues using the site. Also a few members had problems with their passwords being locked.

Mr. Valdez was not aware of the password lock outs and stated would take care of the matter as soon as possible. Accommodations would also be made for members who were having problems using the site.

6.4 Committee Assignments- Ms. Samora stated committee assignments had been sent out to all of the members. She asked that all committees begin to work on assigned tasks. She asked that a permanent place be placed on the agenda for each committee to give a report whenever possible.

VII. New Business

7.1 Correspondence- Ms. Baca stated the Society of Mining had sent a letter opposing the current MOE Program. The board agreed it was too late for anything to be done in this matter since the item they were expressing concern over had already been done.

Mr. Walker submitted a letter regarding clarification on personal development hours that had to be submitted for renewals. He asked that the board go back and let him submit hours for previous years.

The board decided that they could not allow Mr. Walker to do so and would send the matter to the rules committee so that there could be work done on better clarifying this issue.

7.2 2012 Meeting Schedule- Ms. Samora asked the board if they would like to move any of the remaining meetings to other areas.

Mr. Chavez stated in the past the meetings were set in these areas to allow the public to come to the meetings and the board has not had much response or attendance by the public.

It was decided that the meeting schedule would remain the same.

VIII. Executive Session-

MOTION by Mr. Vigil, **SECONDED** by Mr. Shah, unanimously
VOTED: To convene in executive session pursuant to NMSA 1978, Section 10-15-1 (H)(1) and (2) to discuss, as listed on the agenda, the licensing complaints and the personnel status of individual Board employees.

A roll call vote was taken:

Voting Yes: Mr. Vigil, Mr. Shah, Ms. Meyers, Dr. Idriss, Mr. Brasher, Ms. Samora, Mr. Skarsgard, Mr. Sanchez and Mr. Chavez.

Ms. Samora brought the committee back into open session by stating that only item 8.1 Staffing/ Personnel was discussed during the closed session.

8.2 Decision on Board Matters from Closed Session-

MOTION by Mr. Chavez, **SECONDED** by Mr. Sanchez, **PASSED** unanimously
VOTED : To allow Ms. Baca to move forward and advertise for the two new positions.

MOTION by Mr. Vigil, **SECONDED** by Mr. Skarsgard, **PASSED** unanimously
VOTED: To give Ms. Ericca Lopez a fifteen percent increase.

IX. Directors Report- Ms. Baca stated she and Mr. Valdez would be working with Mr. Vincent on creating a database for complaints.

Ms. Baca stated that all licensing had been restructured into one area.

Ms. Baca reported the board had purchased new computers which were used the previous day for meetings.

Ms. Baca reported the audit was complete and she was waiting for final approval from the auditor's office. She stated if it was approved, it would be presented to them at the next board meeting.

9.1 LFC Report- Ms. Baca stated the report was sent out to all members for review.

9.2 Newsletter- Ms. Samora requested help from all the board members for articles to be used in creating a newsletter in the very near future.

X. Adjournment

Ms. Samora adjourned the meeting at 1:40 p.m.

Submitted By:

Approved By:

s/ Ericca Lopez
Ms. Ericca Lopez, Executive Secretary

s/ Julie Samora, PE
Ms. Julie Samora, PE, Board Chair

April 20, 2012 Approved Date